## PUNJAB COLLEGE OF EDUCATION

Vill. Sarkapra, Chunni Kalan, Fatehgarh Sahib, Punjab Accredited Grade 'B' by NAAC

## INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on Wednesday, November 10, 2021 at 2 PM in the meeting room of the College. The primary agenda was to reconstitution of IQAC and to decide the academic activities for the session 2021-22. Following decisions were taken:-

- 1. The IQAC member were reconstitution and the members was to be intimated.
- 2. Academic calendar for the session 2021-22 was finalized.
- 3. List of staff committees revised and approved.
- 4. The important days to be celebrated were discussed and shortlisted.
- 5. Time table was finalised and teachers were intimated about their respective subjects.

Coordinator
Ms. Ritu Jamwal (IQAC)

Principal

Dr. Harjeet Kaur Sra

## PUNJ&B COLLEGE OF EDUC&TION

Vill. Sarkapra, Chunni Kalan, Fatehgarh Sahib, Punjab Accredited Grade 'B' by NAAC

## INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on Monday, January 10, 2022 at 2 PM in the meeting room of the College.

Agenda of the meeting
Celebration of National Science Day
Organization of seven day NSS Camp
Organization 16<sup>th</sup> Athletic meet
Organization of Mega Convocation
Organization of Alumni Meet
Following decisions were taken:-

- 1. National Science day will be celebrated on 28-02-2022. On this occasion a webinar and inter college competition will be held on the theme Role of Science in mitigating covid-19 pandemic.
- 2. NSS Camp will be held in the month of March, 2022 from 19-03-2022 to 25-03-2022.
- 3. Athletic meet will be held on 25-03-022.
- 4. Mega Convocation will be held of 1<sup>st</sup> week of April, 2022. Degree will be allotted to students of B.Ed. and M.Ed. course of Session 2013-14 to 2019-21.
- 5. Alumni meet will be help in 1<sup>st</sup> week of April, 2022.
- 6. Activities for the month of January to march were finalised. Following activities were to be celebrated.
  - National Youth day 12 January
  - Lohari celebration 13 January
  - National Voter's day 25<sup>th</sup> January
  - Republic day 26<sup>th</sup> January
  - Foundation Day 05<sup>th</sup> February
  - Basant Panchmi 16<sup>th</sup> February
  - Science Day 28<sup>th</sup> February
  - International Women Day 08<sup>th</sup> March
  - Shaheed Diwas of S. Bhagat Singh on 23<sup>rd</sup> March
  - Placement drive farewell May 2022

Coordinator
Ms. Ritu Jamwal (IQAC)

Principal

Dr. Harjeet Kaur Sra