#### PUNJAB COLLEGE OF EDUCATION

Vill. Sarkapra, Chunni Kalan, Fatehgarh Sahib, Punjab Accredited Grade 'B' by NAAC

# INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on Friday, August 02, 2019 at 2 PM in the meeting room of the College. The primary agenda was to reconstitution of IQAC and to decide the academic activities for the session 2019-20. Following decisions were taken:-

- 1. The IQAC member were reconstitution and the members was to be intimated.
- 2. Academic calendar for the session 2019-20 was finalized.
- 3. List of staff committees revised and approved.
- 4. The important days to be celebrated were discussed and shortlisted.
- 5. Time table was finalised and teachers were intimated about their respective subjects.
- 6. The teachers were asked to submit course outline for their respective teaching subjects.
- 7. Entrepreneurship Awareness Camp to be organized in three sessions in the month of september, october.
- 8. Value added course on life skill to be organized.
- 9. Faculty development programme on professional ethics to be conducted.

Coordinator Principal

Ms. Ritu Jamwal (IQAC) Dr. Leena Laur

#### PUNJ&B COLLEGE OF EDUCATION

Vill. Sarkapra, Chunni Kalan, Fatehgarh Sahib, Punjab Accredited Grade 'B' by NAAC

# INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on Monday, November 04, 2019 at 2 PM in the meeting room of the College. Following decisions were taken:-

- 1. Extension lecture on the topic of stress management, fire safety, HIV AIDS to be organized.
- 2. Mid Semester examination will be conducted in last week of November.
- 3. Activities for the month of December to January were finalised.
- 4. Awareness rally on HIV AIDS to be conducted.
- 5. Community outreach activities were discussed and finalised.
- 6. Mega Convocation for the classes B.Ed & M.Ed, session 2013-14 to 2019-21 will be conducted in the month of March.
- 7. Alumni meet will be conducted in the month of February, 2020.

Coordinator Principal

Ms. Ritu Jamwal (IQAC) Dr. Leena Laur

#### PUNJAB COLLEGE OF EDUCATION

Vill. Sarkapra, Chunni Kalan, Fatehgarh Sahib,Punjab Accredited Grade 'B' by NAAC

# INTERNAL QUALITY ASSURANCE CELL (IQAC) Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the College was held on Monday, February, 03, 2020 at 2 PM in the meeting room of the College. Following decisions were taken:-

- 1. Mid Semester examination will be conducted in last week of April.
- 2. Activities for the month of February to May were finalised.
- 3. Community outreach activities were discussed and finalised.
- 4. Annual Athletic to be organized in the first week of March.
- 5. Extension lecture on Career guidance for B.Ed & M.Ed will be conducted in March.

CoordinatorPrincipalMs. Ritu Jamwal (IQAC)Dr. Leena Laur