YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution
Punjab College of Education

- Name of the Head of the institution
Dr. Leena Laur

- Designation
Principal

- Does the institution function from its own campus?
Yes

- Alternate phone No.
9216312418

- Mobile No:
9216312417

- Registered e-mail ID (Principal)
principalpce@gmail.com

- Alternate Email ID
pcechunni@gmail.com

- Address
Vill. Sarkapra, PO. Chunni Kalan, Dist. Fatehgarh Sahib

- City/Town
Chunni Kalan

- State/UT
Punjab

- Pin Code
140307

2.Institutional status

- Teacher Education/ Special Education/Physical Education:
Teacher Education

- Type of Institution
Co-education

- Location
Rural

- Financial Status **Self-financing**

- Name of the Affiliating University **Punjabi University Patiala**

- Name of the IQAC Co-ordinator/Director **Ms. Ritu Jamwal**

- Phone No. **9876780943**

- Alternate phone No.(IQAC) **9216312418**

- Mobile (IQAC) **9216312417**

- IQAC e-mail address **principalpce@gmail.com**

- Alternate e-mail address (IQAC) **pcechunni@gmail.com**

3.Website address

www.pgc.ac.in

- Web-link of the AQAR: (Previous Academic Year)

http://pgc.ac.in/wp-content/uploads/2022/10/AQAR-2020-21-4.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://pgc.ac.in/2020-21-3/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.56**	**2011**	**08/01/2011**	**07/01/2016**

6.Date of Establishment of IQAC

11/10/2010

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
0	**0**	**0**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

View File

IQAC

9.No. of IQAC meetings held during the year   `02`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- (Please upload, minutes of meetings and action taken report)   [View File]()

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. FDP 2.Placement & Career Guidance 3.Feedback Mechanism 4. Community Outreach Program &

Institutional Social Responsibility
- **Workshop for teachers was conducted for online teac**

- **Placement drive was organized for passed out studen**

- **Career guidance workshop was organized for students**

- **Feedback forms were collected from various stakehol analyzed.**

- **Under community outreach program and institutional responsibility and awareness camp was organized in vi and Rampur on following themes:- 1. Covid-19 precauti preventions. Pamphlets were distributed among the vil Against stubble burning. 3. Against Drug abuse. 4. Ag foeticide.**

12.Plan of action chalked out by the IQAC in the beginning of the Academ Quality Enhancement and the outcome achieved by the end of the Academ be provided).

Plan of Action	Achievements/Outcomes
Faculty development program	Workshop conducted was conducted teaching m
Strengthening Placement Cell	Placement drive for passed ou
Strengthening Career Guidance Cell	Career guidance organized for
Feedback from various stakeholders	Feedback forms w from various sta analys
Community outreach program and institutional social responsibility	Awareness camp wa village Sarkapra following teams: precautions and Pamphlets were dis the villagers. • A burning. • Against Against female

13. Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name of the statutory body	Date of mee
IQAC	Nil

14. Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Punjab College of E
• Name of the Head of the institution	Dr. Leena Laur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	9216312418
• Mobile No:	9216312417
• Registered e-mail ID (Principal)	principalpce@gmail.
• Alternate Email ID	pcechunni@gmail.com
• Address	Vill. Sarkapra, PO. Kalan, Dist. Fatehg
• City/Town	Chunni Kalan
• State/UT	Punjab
• Pin Code	140307
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• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Punjabi University

• Name of the IQAC Co-ordinator/Director	**Ms. Ritu Jamwal**
• Phone No.	**9876780943**
• Alternate phone No.(IQAC)	**9216312418**
• Mobile (IQAC)	**9216312417**
• IQAC e-mail address	**principalpce@gmail.**
• Alternate e-mail address (IQAC)	**pcechunni@gmail.com**
3.Website address	www.pgc.ac.in
• Web-link of the AQAR: (Previous Academic Year)	http://pgc.ac.in/wp ads/2022/10/AQAR-2
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://pgc.ac.in/2

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity fro
Cycle 1	**B**	**2.56**	**2011**	**08/01/2 1**

6.Date of Establishment of IQAC	**11/10/2010**

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Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration
0	**0**	**0**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**02**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• (Please upload, minutes of meetings and action taken report)	[View File]()
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (max

1. FDP 2.Placement & Career Guidance 3.Feedback Mechanism 4. Community Ou

Institutional Social Responsibility	• Workshop for teachers was con methods.
	• Placement drive was organized
	• Career guidance workshop was
	• Feedback forms were collected analyzed.
	• Under community outreach prog responsibility and awareness ca Sarkapra and Rampur on followin and preventions. Pamphlets were 2. Against stubble burning. 3. female foeticide.
	12.Plan of action chalked out by the IQAC i Quality Enhancement and the outcome achi may be provided).

Plan of Action

| **Faculty development program** |

| **Strengthening Placement Cell** |

| **Strengthening Career Guidance Cell** |

| **Feedback from various stakeholders** |

| **Community outreach program and institutional social responsibility** |

13.Whether the AQAR was placed before statutory body?

- Name of the statutory body

Name of the statutory body
IQAC

14.Whether institutional data submitted to

Year
2020-21

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Know
culture, using online course)

19.Focus on Outcome based education (OBI

20.Distance education/online education:

Extended Profile

2.Student

2.1	**196**
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	**250**
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	**62**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	**107**
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**107**

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	**89**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**1105110**
4.2 Total number of computers on campus for academic purposes	**29**
5.Teacher	
5.1 Number of full-time teachers during the year:	**14**

File Description	Documents
Data Template	View File
Data Template	View File

5.2 Number of sanctioned posts for the year:	**32**

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Part B

</div>

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, and adapting it to local context /situation. Describe the institutional process of reviewing, revising curriculum and adapting it to the local context in not more words

Punjab College of Education under the banner of Gyan Educational & Social Welfare Society is running ONE O institutions in the region.

The vision of the college is to be world class instit imparting quality of education to the new generations preparing them for changing techno social dimensions challenges of the industry as well as the society imb enhancing and inculcating ethics, value system in add technological and human skills.

The college follows the curriculum prescribed by Punj University, Patiala and give valuable inputs by parti curriculum revision workshops. The Institution ensure and smooth transactions of the curriculum through wel process.

- **In the beginning of every session academic comm is held by the principal in which the curriculu and methodologies are discussed in detail.Every teacher prepares and submit detailed course out**
- **Workshops and orientation program regarding by methodologies of curriculum trasanction are org**
- **Daily planner are maintain by the staff members**

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	**No File Uploaded**

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	C. Any 3 of the abo

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	A. All of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://pgc.ac.in/program-outcomes-course-learning-c
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optic including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses programme-wise during the year

26

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	Nil

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

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File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned the year

00

1.2.3.1 - Number of students enrolled in the value-added courses as mentio the year

00

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	One of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online curriculum) during the year

1

1.2.5.1 - Number of students who have completed self-study courses (online the curriculum) during the year

1

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to demonstrate knowledge, skills, values and attitudes related to various learning curricular thrusts to achieve the following in not more than 100 - 200 words ea coherent understanding of the field of teacher education Procedural knowledge teachers for different levels of school education skills that are specific to one's specialization Capability to extrapolate from what one has learnt and apply acq Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negoti Communication Skills, Collaboration with others, etc.

The teacher educators focus on educating the minds a
student teachers by providing them value-based educat
provide such learning environment through organising
activities such as NSS camp, blood donation camp, vis
orphanage, literacy and awareness camp in nearby vill
celebration of important days, extension lectures on
and personality development programmes. The college c
strive to produce professionally competent teachers h
quality education to its student-teachers. We make co
efforts to equip our students with best habits and va
latest skills that are essential not only for the gro
individualbut also make him/her an enlightened citize
of the nation.

We impart class room instructions by using latest tec
organize interactive tutorial sessions and students'
with experts and educationists. Our institution provi
environment to its students which cultivates in them
spiritual values essential for good teachers and huma
have a dedicated team of faculty striving hard to pro
students with the latest knowledge and skills that wo
to stand out in today's fiercely competitive world.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in
international and comparative perspective. Describe in not more than 100-200
are familiarized with the diversity in school system in India with respect to: De
system Functioning of various Boards of School Education Functional differen
Assessment systems Norms and standards State-wise variations   International
perspective

As per the syllabus of Punjabi University, Patiala th
are familiarised with the diversity in school system
with respect to functioning of various boards, assess
etc. through papers: Educational Policy & Planning in
India, Curriculum Development & Various Pedagogic Tea

Subjects.

During their internship programs of 16 weeks, the pro
teachers are able to identify the existing difference
in urban and rural schools with respect to difference
background of students, medium of instruction, method
by the teachers, infrastructure, scholarships offered

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate professional acumen from the wide range of curricular experiences provided du
Education Programme Describe the efforts made by the institution to enable st
understanding of the interconnectedness of the various learning engagements a
ready for the professional field in not more than 100-200 words

As per B.Ed curriculum prescribed by Punjabi Universi
the students undergo 16 weeks teaching practice in di
schools. Before going to the schools for the teaching
students are familiarise with different micro & macro
in teaching learning process through micro teaching s
simulating teaching and discussion lessons. The stude
oriented about action research and its steps.

During the school internship, the students are provid
opportunities to teach in government or private schoo
systematic supervisory support and feed-back from the
During the internship a student teacher work as a reg
and participate in all the school activities, includi
teaching and assessment, interacting with school teac
community members and children.

During school internship, the student teacher apart f
the regular classes as per the school time-table enga
school community and organized different co-curricula
such as, Blood Donation Camp; Student Health Check-Up
Plantation of Trees, Ornamental plants or flowering p
competition; Declamation Contest; Debate Competition;

Poster Making Competition; Poetical Recitation; Clea
classroom, School Lawn or Drinking Water Tank.

Apart from the above student teachers also conduct a
research during his/her internship. Different activit
organized during the session in which students get th
opportunities to develop their communication skills a
personality. The college has functional placement cel
orient the students about different currier options a
required in professional field. Students are also tra
resume writing.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected, action taken and av website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

196

2.1.1.1 - Number of students enrolled during the year

196

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as reservation policy during the year

15

2.1.2.1 - Number of students enrolled from the reserved categories during

15

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categorie

0

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	View File
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learnin and their level of readiness to undergo professional education programme and a support provided to students Describe the assessment process at entry level to i learning needs of students and their level of readiness to undergo professional e programme and also the academic support provided to students, in not more tha

To identify different learning needs of students and of readiness to undergo professional education progra students are assessed by teachers by using teaching a by RP Singh and Child Development & Pedagogy by teach

appropriate assessment of the test, Specific teaching
methodologies to cater to different needs of students
implemented. The faculty uses both traditional as wel
teaching methods to make learning more engaging and f
students are divided in to tutorial groups under whic
tutorial incharge address their personal, academic an
problems. The students are also provided with additic
material and notes to increase their understanding of
subjects. All the students are also given group proje
evaluated on regular basis.

Various academic and co-curricular activities are org
help students explore their potential. The students a
encouraged to participate in Inter & Intra college co
The students are also motivated for research work and
of researchpapers in different journals. The college
full automated with internet facility and photocopier
cater to all type ofneeds of students. Students are a
given merit scholarships for their achievements.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	All of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	All of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

12:1

2.2.4.1 - Number of mentors in the Institution

8

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers wh experiential learning, participative learning, problem solving methodologies, br focused group discussion, online mode, etc. for enhancing student learning Des modes of learning adopted and their basic rationale for adopting such learning courses of each programme in not more than 100-200 words.

All students have same learning goals but instruction on student's interest, learning styles, preferences, weaknesses. Variety of instructional approachs is use teachers to address different student's needs. At the every session teachers prepare their course outline d allotted papers in which they mentions the teaching m be followed for each topic. The different instruction includes lecture-cum-demonstration method, discussion experiential learning, problem solving method, brain online mode, ICT enabled teaching and learning. For t 2020-21 online mode of teaching was adopted by teache Covid-19 pandemic. The teachers prepared power point for delivering their lectures online. Different onlin such as Google classroom, Video-conferencing, Zoom Cl used by the teachers for teaching learning process.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effe Learning Management Systems (LMS), Swayam Prabha etc., Learning Re others excluding PPT during the year

21

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://pgc.ac.in/punjab-co... education-2/
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, onli... podcast, virtual laboratories, learning apps etc.) for their learning, during

196

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	Five/Six of the abo...

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	http://pgc.ac.in/punjab-co education-2/
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professiona
students Describe in not more than 100-200 words the nature of mentoring effo
with respect to working in teams dealing with student diversity conduct of self
authorities balancing home and work stress keeping oneself abreast with recent
education and life

Punjab College of Education

**Punjab College of Education believes in imparting qua
educationthrough training and personality development
We have a dedicated team of faculty striving hard to
students with latest knowledge and skills to succeed
personal & professional life. Continual mentoring is
teachers for developing professional attribute in stu
beginning of every session the students are divided i
tutorial group under tutorial incharge ormentor. The
services are critical for the development and academi
students. Mentoring services strengthen skills in com
team work, time management, problem solving and organ
skills. Regular faculty development programme are org
college to enhance the competence and skills of teach
Different extension lectures are organized in the col
theme of communication skills, stress management, per
development, life skills.**

The different mentoring services include:

  - **Learning enhancement/ Enrichment inputs:**
  - **Remedial learning engagement:**
  - **Peer feedback/ tutoring:**

- Mentoring/ Academic counseling
- Collaborative Task
- Organization of morning assembly and seminars
- Participation in cocurricular activities.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

Five/Six of the abo

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectu skills, empathy, life skills etc. among students

Punjab College of Education aims at providing value b
education through personality development of its stud
Different academic and cocurricular activities are or
throughout the session to nurtures creativity, innova
intellectual and thinking skills, empathy, life skill
students.

- Assignments and project work are given to stude
  requires creativity and innovative ideas

- Talent hunt is organized every year in the begi
  every session which gives platform to students
  their talent and potentials. Different cultural
  activities are held in talent hunt show such as
  Skits Drama, Dance, Poetry, Memes, Slogan Writi
  Making, Collage Making, Bhangra, Gidda, Ranglol
  Debate, Declamation etc.
- Important days and festivalsare celebrated in t
  such as Teacher's day, Hindi Diwas, Rakhi makin
  Celebration, Dushera Celebration, Environment D
  Independence Day, Science Day, Gurpurab Celebra
  day, Basant Panchmi, Foundation Day, Republic D
  celebration.
- Seven Days NSS camp is organized by the college
  social and different community activities are h
  Awareness rally, literacy campaign, cleanliness
  to orphanage home, extension lecture on social
  plantation drive.
- College magazine is published every year which
  right platform to students to showcase their cr
  and writing skills. Students can submit article
  short stories interesting write-ups etc in Engl
  and Punjabi medium.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	**Ten/All of the abov**

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students	**All of the above**

through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	**No File Uploaded**

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive

All of the above

devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary prepare
institution's preparatory efforts at organizing internship programme in not mor
words with respect to the following: Selection/identification of schools for inte
participative/on request Orientation to school principal/teachers Orientation to
internship Defining role of teachers of the institution Streamlining mode/s of as
performance Exposure to variety of school set ups

Internship in school is organized for 16 weeks. Befor
of internship programme, the list of selected schools
as well as private) areprepared and is sent to D.E.O.
Fatehgarh Sahib for approval. On receiving the approv
school principals, teacher incharges, and the concern
are also notified. Orientation programme for teaching
organized in which the students are briefed about dif
components of internship programme and files to be pr
students are also explained about rules and regulatio
followed during teaching practice. Teachers personall
schools to meet the principals and school mentors reg
distribution of time table etc. So the internship is
in a very well planned manner. Teaching practice inch
allotted for different schools and students are assig

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during th

2.4.9.1 - Number of final year students during the academic year

96

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

Nine/All of the abo

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship p
Describe in not more than 100-200 words, the monitoring mechanisms adopted
impact of internship in schools with specific reference to the role of teacher ed
principal, school teachers and peers.

College adopt effective monitoring mechanism during i
programme. The students are allotted different teachi
schools under the supervision of their teaching pract
The TP incharges orient the students regarding differ
components and phases of teaching practice. TP inchar
micro teaching lessons & discussion lessons and provi
to students. The TP incharges supervise all the activ
work done by students during the teaching practice. T

students inpreparation of teaching practice files, te
and conducting action research.

School principal and school teachers also play import
the internship programme of the students. School teac
supervise and observe the students during teaching pr
give them feedback on their performances.

The role of peer is also important in the internship
Peers observe their fellow students during their clas
teaching and give feedback.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the yea

33

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

6

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during t

266

2.5.3.1 - Total number of years of teaching experience of full-time teachers year

266

File Description	Documents
Copy of the appointment letters of the fulltime teachers	[View File]
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally De
efforts by teachers to keep themselves updated professionally in not more than
In house discussions on current developments and issues in education 2.   Shar
colleagues and with other institutions on policies and regulations

**Teachers keep themself updated professionally by atte
seminars, workshops; faculty development programmes.
also present papers in various seminars and conferenc
faculty development programme are organized in the co
equip the staff with latest techniques and skills in
pedagogy. Library of the college is well stocked with
facility which acts as rich learning resource for the
Computer lab of the college is also well equipped whi
teachers in preparing their lessons and presentations**

File Description	Documents
Documentary evidence to support the claim	[View File]
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in t
Describe details of the Continuous Internal Evaluation in the institution highlig
components in not more than 100-200 words

**Continuous evaluation of students is done as per the
prescribed by Punjabi University Patiala. The externa
is done by university which is 70% component of the e
Internal assessment forms 30% of the evaluation proce
internal evaluation is done by the teachers based upo
interaction, attendance of the students, assignments
performance in MSTs. The students are oriented about
evaluation process, both internal as well as external
beginning of every session.**

Detail of evaluation process:

- **External Examination 70 Marks (Time:3hrs.)**
- **Internal Assessment 30 Marks**
- **-Criteria for Internal Assessment**
- **Attendance 6 Marks**

- **Written Assignment/Project work/ Response sheet**

- **Two Mid-term Examinations/ House test-12 Marks**

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	**Five of the above**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	**No File Uploaded**

2.6.3 - Mechanism for grievance redressal related to examination is operational

The college has effective mechanism for grievance rel
examination. The college has functional grievance red
committee which includes Dr. Sumandeep Kaur as conven
Ritu, Mr. Satvinder Singh, Ms. Kuldeep Kaur as member
boxes are kept in the college where students can put
grievances. Every month meeting of grievance redressa
is held where the grievances of the students and staf
different issues are addressed.

At the beginning of each session, the teachers explai
the evaluation process followed by Punjabi University
the students. The external evaluation consists of the
held by university at the end of every semester. The
assessment includes classroom interaction, attendance
assignments, seminars, performance in Mid Semester Te
queries of students related to examination and intern
are handled carefully by the teachers. The students a
their answer sheets as well as checked assignments to
feedback regarding their performance. The students wh
in their attendance as well as performance in Mid Sem
are timely informed and guided to improve their perfo
Remedial/ Extra classes are organised for weaker stud
high achievers enrichment classes and assignments are

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal
the mechanism of adhering to academic calendar for the conduct of Internal Ev
institution in not more than 100-200 words.

Before the commencement of every session, academic co
is held to prepare the academic calendar for the sess
calendar includes month wise schedule of all the acti
extension lectures, examination, and internship progr
held during the session. Academic calendar is prepare
Punjabi University, Patiala guidelines. The academic
prepared after thorough discussion with the teachers
council members. During the orientation programme at
of every session, the students are briefed about acad
and the activities to be held during the session. The
evaluation process which comprises external and inter

evaluation is mentioned in the academic calendar. Two
tests are held by the college in each semester before
university examination. Date sheet is prepared and ti
intimated to the students. Internal evaluation is bas
classroom interaction, assignments, seminars, present
performance in mid semester test, attendance, perform
students in co-curricular activities, sports meet and
The students are briefed about the internal assessmer
well in time so that they can improve their performar

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated
Describe the way in which institution ensures alignment of stated PLOs and CI
teaching learning process in not more than 100 - 200 words.

The vision and mission of PCE is to provide value bas
education to its students. Aligned teaching learning
the programme outcomes are critical to students learn
teaching learning process of the institution is align
programme learning outcomes and course learning outco
commencement of every session, Academic Council meeti
place. During the meeting academic schedule of the wh
chocked out as per the learning outcomes prescribed b
University, Patiala. The learning outcomes of every p
informed to the different stakeholders regularly.

PLOs OF B.Ed. & M.Ed.

After completion of Teacher Education programme the p
will be able to:

• Develop ten key competencies as identified by NCTE.

• Attain harmonious development of their personality.

• Analyse curriculum and select appropriate teaching
according to their needs.

• Compete at the global level through the use of inte

knowledge.

• Engage themselves in the process of self-directed l
through the use of innovative practices.

• Apply teaching skills and methodology to deal with
problems.

• Empower themselves with the subject content and ped

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional
attributes in line with the PLOs and CLOs is monitored and used for further im

Punjab College of Education believein holistic and
harmoniousdevelopment of students. The learning outco
program focuses on all the (three domains) - Cognitiv
and Psychomotor. The college organiser different acad
curricular activities in line with PLOs and CLOs to b
both professional as well as personal development of
The progressive performance of students is regularly
the teachers through classroom interactions, oral tes
discussion sessions, seminars, presentations, worksho
participation in co-curricular activities, NSS Camps,
meets etc. The students are regularly given feedback
suggestions for improvements in their performances. I
Assessment is also based upon overall performance of

academics and co-curricular activities.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	**No File Uploaded**

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in inter activities during the year

107

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far the identified learning needs are catered to. Describe with examples the extent to w task and the performance of students reflect their initially identified learning ne than 100 -200 words.

At the beginning of every session, entry behavior tes student is done to assess different learning needs of the basis of entry behavior testing teacher can ident different types of students (high achievers and low a Remedial as well as enrichment programs are provided need of the students. The students are regularly asse learning outcomes thought out the session both throug and internal examination. External examination is con through university examination done at the end of eac Internal assessment is done by college on the bases o interaction, oral tests, discussion sessions, seminar presentations, workshops; participation in co-curricu activities, NSS Camps, Athletic meets etc. Internal A

also based upon overall performance of students in a
co-curricular activities.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning proc

Nil

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-go during the year

00

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money	All of the above

for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	All of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	View File
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journ UGC website during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and pa International conference-proceedings per teacher during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during th

3.3.1.1 - Total number of outreach activities organized by the institution d

21

File Description	Documents
Data as per Data Template	[View File](#)
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

3.3.2 - Number of students participating in outreach activities organized b during the year

3.3.2.1 - Number of students participating in outreach activities organized during the year

196

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	[View File](#)
Report of each outreach activity with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

**3.3.3 - Number of student participation in national priority programmes s...
Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National ...
during the year**

196

**3.3.3.1 - Number of students participated in activities as part of national pr...
programmes during the year**

196

File Description	Documents
Data as per Data Template	[View File](#)
Documentary evidence in support of the claim along with photographs with caption and date	[View File](#)
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensiti...
social issues and contribute to community development Describe the way in wh...
activities conducted sensitized students to social issues and community develop...
than 100-200 words.

**Punjab college of education is committed to social ca...
education and building sense of social responsibility ...
students. Different outreach activities are organised...
the session to sensitise the students about prevalent ...
issues. College has two active NSS units and one unit ...
Ribbon Club. Each year 7 days NSS camp is organised. ...
camp different community related activities are organ...
awareness rallies, Literacy campaign, Nukkad Natak, C...
drives, extension lectures on important social issues...
plantation drives etc. Such activities help students ...
directly with society and understand the social probl...**

Ribbon Club also organize different activities relate
abuse, AIDS and other social issues.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities fro recognized agency during the year

2

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, resear year

1

3.4.1.1 - Number of linkages for faculty exchange, student exchange, resea year

1

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or Internationa

universities, industries, corporate houses etc. during the academic year

`0`

File Description	Documents
Data as per Data Template	**No File Uploaded**
Copies of the MoU's with institution / industry/ corporate houses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	**Five/Six of the abo**

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., class sports field, fitness center, equipment, computing facilities, sports complex, etc programme offered Describe the adequacy of facilities for Teaching –Learning specified requirement by statutory bodies in not more than 100 - 200 words

The institution has adequate infrastructure facilitie
Teaching- Learning. The college campus has a total la
about 15 acres. Built-in Area is about 4000 sq. m. Th
all the infrastructural facilities for admitting 200

students, 100 M.Ed. students.

The College has the following facilities available:

1. Principal Office

2. Staff room

3. Office for the Administrative Staff

4. Reception Area

5. Internal Quality Assurance Cell

6. A library cum reading room

7. 15 Class rooms

8. A seminar room

9. A multipurpose hall

10. ICT/ Computer Lab

11. Arts & Craft resource Room

12. Common room for Boys & Girls

13. Sports room

14. Music room

15. Science and Maths Lab

16. Language Lab

17. Psychology & Guidance Lab

18. Social Science lab

19. Play grounds

20. Canteen

21. Parking area

22. Guidance & Counselling Cell

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilit classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

4

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://pgc.ac.in/infrastr
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary duri lakhs)

185847

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library M (ILMS) or any other software Describe the features of Library Automation in n

200 words.

The College had purchased a commercial library manage
KOHA in the year 2020 and since then library function
automated. This ILMS is used to manage all library co
books, journals, magazines, CDs/DVDs, maps, bound vol
Code technology is used in the library for issue and
books. All functions like Issue- return, Renewal, Sto
Verification, etc are fully automated.With this new f
readers can easily Check which books are issued on th
due date, renew the due date and check other electron
library has provided.Using this software library has
Institutional Repository (IR) and access is made avai
oncollege website. In the IR faculty publications, sy
question papers, free e-books, CDs/DVDs,e-content pre
teachers and many more information is madeavailable.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	http://pgc.ac.in/library-fa
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and tea
Give details of Gateway for remote access to library resources used by teachers
more than 100 - 200 words

Nil

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	**No File Uploaded**
Receipts of subscription /membership to e-resources	**No File Uploaded**
E-copy of the letter of subscription /member ship in the name of institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resource (INR in Lakhs)

520

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.2.5 - Per day usage of library by teachers and students during the acade

4.2.5.1 - Number of teachers and students using library for Month one (no working days) during the academic year

42

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	http://pgc.ac.in/ledger-
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	One of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facili
with date and nature of updation in not more than 100 - 200 words

The campus of the institution is Wi-Fi enabled. The c
of the college is well equipped with 40 computers wit
connectivity of 4 MBPS. The faculty regularly uses co
for preparing e-content and presentations. Due to Cov
pandemic teachers used the ICT lab for online teachin
students also use computer lab to prepare notes, pres

research work etc. The students of M.Ed. use computer
internet services to do their dissertation work. New
added as per the requirement on regular basis. ICT fa
includes:

- There are four computers in the college office.
  are used in the office for keeping all the reco
  students and faculty, records pertaining to acc
  correspondence, and all types of official infor
  stored.
- Scanner is used to scan important documents, cl
  photographs for writing reports or documentatio
- Computers are also available in language labs,
  IQAC room, library, seminar room, class room et
- LCD projectors are installed in two classrooms,
  seminar hall and one in multipurpose hall.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

1:5

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	E. < 50 MBPS

File Description	Documents
Receipt for connection indicating bandwidth	**No File Uploaded**
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	**No File Uploaded**
Any other relevant Information	**No File Uploaded**

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	**No File Uploaded**
Link to videos of the e-content development facilities	**Nil**
List the equipment purchased for claimed facilities along with the relevant bills	**No File Uploaded**
Link to the e-content developed by the faculty of the institution	**Nil**
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and a͏ facilities during the year (INR in Lakhs)

1885474

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academi facilities - laboratory, library, sports complex, computers, classrooms etc.are in policy details of systems and procedures for maintaining and utilizing physical, support facilities in not more than 100 - 200 words

Punjab College of Education has proper system and pro infrastructure maintenance and utilization. The colle adequate infrastructure facilities to ensure quality The infrastructure policy of the college ensures its gradation & maintenance from time to time by regular cleaning of the equipment's. To keep the whole campus office, laboratories, library, canteen etc. clean and separate staff has been engaged. The upkeep of comput internet, Wi-Fi, and other ICT facilities is a regula the College. The College has qualified regular staff maintenance of electrical work, civil work, etc. To m break down and to provide adjustable power base, Gen been installed in the college.

File Description	Documents
Appropriate link(s) on the institutional website	http://pgc.ac.in/system-pr
Any other relevant information	**No File Uploaded**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects	**All of the above**

Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable | Nine or more of the

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	[View File](#)
Institutional guidelines for students' grievance redressal	[View File](#)
Composition of the student grievance redressal committee including sexual harassment and ragging	[View File](#)
Samples of grievance submitted offline	[View File](#)
Any other relevant information	**No File Uploaded**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	**One of the above**

File Description	Documents
Data as per Data template	[View File](#)
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	**No File Uploaded**
Report of the Placement Cell	[View File](#)
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher ed year

Number of students placed as teachers/teacher educators	Total number of graduating
7	96

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the acad

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A

3

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations dur NET/SLET/ TET/ CTET)

25

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional fu[...] the ways in which student council plays a proactive role in the institutional fun[...] contribute for students welfare in not more than 100 - 200 words

The college has active student council which works to[...] college management and staff for Smooth functioning o[...] institution. The members of the studentcouncil are el[...] proper process of selection. All the students are inf[...] the election process. The interested students fill th[...] nomination form and then are elected through voting. [...] council comprises of president, vice-president, treas[...] secretary and class representatives. Students play a [...] role in all the administrative, academic, and cocurri[...] activities in the college. Monthly studentcouncil mee[...] conducted and proper record is maintained. Two member[...] council are representative's members of IQAC and all [...] committees of the college.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution du[...]

25

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) significantly for the development of the institution Describe the role of alumn development of institution in not more than 100 - 200 words highlighting two s contributions in any functional aspects

Alumni are integral part of the college and they play role in institutional functioning and student welfare provide strong support in development of the institut contribute in academic activities, student support, o related activities and mobilization of resources (fin non- financial). Alumni are involved actively in the academicand cocurricular activities of the college. T arepart of college governing body, academic council a committee. Significant areas of contribution of alumn

- Students support and mentoring
- Participation in community related activities s donation to orphanages, cleanliness and plantat nearby villages
- Blood donation camps
- Langar Sewa

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as	Five/Six of the abo

Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	**No File Uploaded**
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	**No File Uploaded**

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution students as well as recognizing, nurturing and furthering any special talent/s in mechanism through which Alumni Association acts as an effective support sys in motivating, nurturing special talent in not more than 100 - 200 words

The Alumnae association acts as effective support sys institution in motivating students as well as recogni andnurturingspecial talent/s in them. The activities alumniassociation include:

- **Participation in academic and cocurricular acti**
- **Involvement in mentoring and counselling servic**

students.

- Involvement in job placement of students.
- Active participation in community related activ
  donation to orphanages, cleanliness and plantat
  nearby villages
- Active participation in blood donation camp
- Active participation in Langar sewa and donatic
  orphanage.
- Involvement in marketing services of the colleg

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership mechanism in tune with the vision and mission Describe the vision and mission institution on the nature of governance, perspective plans and participation of the and non-teaching staffs in its decision making bodies of the institution in not m words.

Punjab College of Education is a self-financed unaide
set up by Gyan Jyoti Educational and Social Welfare S
(Regd.). The Society was established with a deep comm
promote and propagate quality education conforming to
international standards. Punjab College of Education
learning and achievement providing practical skills f
employment, and also professional and academic qualif
can lead to a successful, rewarding career.

We impart class room instructions by using latest ted
organize interactive tutorial sessions and students'
with experts and educationists. Our institution provi
environment to its students which cultivates in them
spiritual values essential for good teachers and huma
have a dedicated team of faculty striving hard to pro
students with the latest knowledge and skills that wo
to stand out in today's fiercely competitive world.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Des decentralization and participative management practiced in the institution in no 200 words

The college follows decentralisation and participatin in its functioning and administration. All the stakeh crucial role in the management and administration of institution. The management of the college is very co dedicated to provide value based quality education. T body of the college comprising members of management university nominees, Principal of the college, two fa members, one local nominee, two alumni. The compositi governing body reflects decentralisation and particip management of the institution. The IQAC committee mai quality in administrative and academic activities. Th committee also include representation from all stakeh student council of the college actively participate i functioning of the institution.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, admini functions Describe the efforts of the institution towards maintenance of transpa financial, academic, administrative and other functions in not more than 100 -

The institution maintains transparency in its financi and administrative functions.

Annual budget for the session is discussed with all t
stackholders and streamlined under different heads. T
institution conducts internal and external financial
regularly. The balance sheet is prepared for every se
updated on the college website.

The academic and administrative committees of the col
representation from all stackholders which includes m
principal, senior faculty members, local society nomi
and college students. Details of teaching as well as
staff, accounts, academic progress, etc. is updated e
the NCTE and AISHE portal i.e. All India Survey of Hi
Education which is under the HRD Ministry, New Delhi.
link https://aishe.gov.in/aishe/userlogin . All the d
college governing body, Faculty, College activities,
committee is available on the college website www.pgc

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one acti
implemented based on the strategic plan with details of deployment strategy, d
more than 100 - 200 words

The academic council and IQAC committee prepares stra
the beginning of each session. The strategic plan inc
academic, administrative and all cocurricular activit
organized during the session.

In the session 2020-21 one of the activity successful
implemented based on the strategic plan was to have c
and green campus. The college campus is lush green ar
15 acres of land. Due to Covid-19 pandemic the whole
sanitized to make it safe for the students and staff.
follows no plastic policy. The waste material is segr
dry and wet waste. Dry waste includes wood and relate
metal, glass, paper. Wet waste includes organic waste
from pantry, canteen etc. Dustbins are kept at proper
segregate the waste. The campus beautification is pro
maintained. The college also has herbal garden which
medicinal plants such as; Tulsi, Amla, Aloevera, Hard

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://pgc.ac.in/2020-
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as vi administrative setup, appointment and service rules, procedures, etc. Describe t the institutional bodies in not more than 100 - 200 words.

The organizational structure of the institute is as p
and Punjabi University Patiala guidelines. The organi
involves management, principal, academic and administ
Punjab College of Education is self-financed unaided
setup by Gyan Jyoti Education and Social Welfare Soci
governing body of the college is the main decision ma
assisted by academic council, IQAC committee, student
alumni association. The institution practices recentr
participative management. The institution maintain tr
its financial, academic, administrative and other fun
organisational structure is efficient, flexible, inno
caring in order to achieve a sustainable competitive

File Description	Documents
Link to organogram on the institutional website	http://pgc.ac.in/organo
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through m and implementation of their resolutions / decisions Describe one decision based the meetings of various Bodies / Cells / Committees which is successfully impl more than 100 - 200 words.

The college has different academic and administrative
for smooth functioning of the institution. The colleg
governing body, academic committee, IQAC committee, o
committee, media & publicity committee etc. for effec
management of teaching learning process. The IQAC com
meant for planning, guiding and monitoring quality as
maintenance activities of the college. IQAC channeliz
systematize the efforts and measures of the instituti
academic excellence. IQAC holds meeting during the se
prepare the action plan for each session and its succ
implementation.

IQAC committee Decision: Online teaching for B.Ed & M

Due to Covid-19 pandemic the college was closed for o
classes. The IQAC committee 10th August, 2020 to star
teaching platform for the students. An orientation pr
organized for the staff on the theme of online teachi
methodology. The teachers used different online teach
teaching students such as: Google Meet, Zoom Classes,
conferencing, whatsapp groups etc.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-tead
place Describe the existing welfare measurements for teaching and non-teachin
implementation in not more than 100 - 200 words

```
Various welfare measures are being practiced in the i
for teaching and non-teaching staff which includes:

    1.  Employment provident facility for Non-Teaching
    2.  Employment state insurance for Non-Teaching Sta
    3.  Duty leave for teachers for their professional
    4.  Maternity/paternity leave.
    5.  Provision of Uniforms for Non- Teaching staff
```

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend semin workshops and towards membership fees of professional bodies during the

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File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training progr by the institution for teaching and non-teaching staff during the year.

4

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Develo Programmes (FDPs) viz., Orientation Programme and Refresher Course HRDC, Short Term Course and any other similar programmes

6

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non Describe the process of performance appraisal system for teaching and non-tea more than 100 - 200 words.

The institution has a strong system of performance ap
the teaching and non -teaching staff. Performance app
teaching and non-teaching staff is conducted to gain
their performance level. Annual confidential reports
regularly maintained by the head of the institution.
comes to the notice of the principal, the concerned s
is intimated personally for improvement in future.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly De
of internal and external financial audits along with the mechanism for settling a
any, during the year in not more than 100 - 200 words

The institution conduct internal and external financi
regularly. Internal audit is conducted during governi
meetings. External audit is conducted through reputed
accountant. The balance sheet of every financial year
maintained and updated on college website.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individua averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilizati in place. Describe the procedure of mobilization of funds and its optimal utiliza than 100 - 200 words.

Institute maintains and follows a well-planned proces
mobilization of funds and resources. The process invo
committees of the institute as well as the Department
Accounts office. The institute is self-financed unaid
and is not getting any grant/ financial aid from the
central government. Institute has designed some speci
the fund usage and resource utilization. The student
is the only major source of income for the institute.
are sought from different funding bodies such as: ICS
organize workshops, seminars.

- Utilization of funds: - Financial committee has
  constituted to monitor optimal utilization of f
  various recurring and non-recurring expenses. T

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committee and purchase committee collects the d
purchase of different items, equipment, books,
etc. from different committee members. Quotatic
obtained and scrutinized from different organiz
making the final decision.
```

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File](#)
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has co significantly for institutionalizing the quality assurance strategies Describe the the institution for quality assurance through IQAC or any other mechanism in i 200 words

```
Punjab College of Education was accredited by NAAC in
with grade 'B'. The institute has functional Internal
Assurance Cell which works towards maintaining the qu
education and suggest quality enhancement measures to
The IQAC meets every quarterly to plan, direct, imple
evaluate the teaching learning process, research and
activities, innovative practices in the college. The
different academic and administrative committees whic
regularly to chalk out quality initiatives to be take
the year. Proper record of minutes of each meeting is
Feedback is taken from students, alumni, parents, tea
community members, principals of practising schools r
different aspect of the institution for further impro
Significant improvement in quality have been made by
through IQAC initiatives.
```

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View File](#)
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically throug other mechanism Describe the process adopted by the institution for reviewing

Process periodically in not more than 100 - 200 words.

The primary aim of IQAC is to develop a system for co
consistent and catalytic action to improve the academ
administrative performance of the institution. IQAC c
regularly reviews teaching learning process by holdin
meetings with academic committee of the college. Diff
orientation programme and interactive session are org
latest teaching methodologies. Regular feedback is al
from various stakeholders such as: teachers, parents,
alumni, school principals, eminent community members.
analysis is done and all the suggestions obtained reg
teaching learning process are implemented from time t

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanis quality culture during the year

23

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle)	Four of the above

Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	http://pgc.ac.in/2020-
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://pgc.ac.in/aqar-20
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	View File
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in ac administrative domains of its functioning through quality assurance initiatives l Describe two examples to show incremental improvements achieved within the the year in not more than 100 - 200 words each For second and subsequent cyc examples to show incremental improvements achieved within the institution du initiatives since the previous accreditation in not more than 100 - 200 words ea

The college has taken number of post accreditation qu improvement during last 10 years. New Programmes unde

- New Courses: M.Ed. Courses started 2013-14.
- Seminars/ Workshops/Webinars: 2 National level organized:

-Two day national seminar on 'Environmental education concern' on12, 13-December- 2012.

-Two days national seminar on- 'Disabilities in to Ab of Education' on 25, 26-March-2014.

- **Students support and progression: Placements of
  different government and private schools, Activ
  Association & Students council.**
- **Campus development/ green initiatives: Tree Pla
  Formation of Eco club, Beautification of colleg**
- **Infrastructures Facilities: Addition of 9 class
  computer in computer lab, Up-gradation of semin**
- **Automation of Library: Software Koha installed,
  new books and journals.**
- **Research & outreach activities: Research journa
  Promotion of research work among staff and stud
  Publication of research papers by staff.**
- **Innovative initiatives: Rain water harvesting,
  Segregation of waste.**

File Description	Documents
Relevant documentary evidence in support of the claim	[View File]
Any other relevant information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conse
alternate sources of energy for meeting its power requirements Describe the ins
policy streamlining ways of energy conservation, use of alternate sources of en
power requirements in not more than 100 - 200 words.

**The institution has clear policy and guidelines for e
conservation and use. CFLs have been installed everyw
reduce the energy consumption. The classrooms of the
spacious and airy. Natural day light has been optimiz
in the campus. The staff and students are oriented ab
energy conservation policies of the college. Hand-mad
students are displayed everywhere in the campus to ge
awareness about efficient energy use. The teachers en
lights and fans are turned off every time after use.**

File Description	Documents
Institution's energy policy document	[View File]
Any other relevant information	**No File Uploaded**

7.1.2 - Institution has a stated policy and procedure for implementation of was

a brief note on the institution policy for waste management along with its imple
procedure in not more than 100 - 200 words.

```
Punjab College of Education has a stated policy and p
waste management. The institute realises that sustain
holistic waste management is essential for providing
healthy work environment for teaching and non-teachin
students and visitors. The institute ensure that all
waste are disposed off responsiblyby using proper was
segregationmechanism at the source and converting it
environment friendly product. There are separate colo
dry (blue) and wet (green) waste. Plastic is totally
campus. The dry saleable materials like news paper, p
plastic, old furniture and other waste is regularly s
recycling agents. The wet waste generated frompantry,
kitchen and gardenis disposed off into the dustbins e
the purpose. The wet waste is recycled into the compo
for the purpose which is monitored from time to time.
collected in the e-waste bin.
```

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant | Two of the above

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical | One of the above

usage/ reduced wastage

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green a pollution free healthy environment Describe the efforts of the institution towa cleanliness, sanitation, green cover and providing a pollution free healthy envir than 100 - 200 words

Punjab College of Education has eco-friendly campus s
acers land area with aesthetic and elegant buildings,
lawns, spacious playground and lush green environment
for teaching learning process. The built-up area of t
has classrooms, labs, administrative block, storage a
canteen, multipurpose hall etc. The open spaces have
parking spaces, herbal garden, open walking passages,
etc. The campus is with sufficient green cover in the
trees, lawns and potted plants. The college has taken
intiative towards maintenance cleanliness, sanitation
and providing a pollution free healthy environment. T
initiative includes:

- Tree plantation drive is a regular feature of t
- Use of plastic is totally banned in the campus
- Green land scaping with ornamental trees and pl
- Dustbin are kept at different point in the camp

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use	All of the above

of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	**No File Uploaded**
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management component during the year (INR in Lakhs)

Nil

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Institution puts forth efforts leveraging local environment, locational kn resources, community practices and challenges. Describe institution's efforts sl it leverages local environment, locational knowledge and resources, community challenges in not more than 100 - 200 words

The college is spread over 15 acrs of land with lush and excellent infrastructure facilities. The college multipurpose hall which is used to organize different cultural events. The college organizes different comm events in which local people participate from the nea The college campus and infrastructure is used for soc such as: blood donation camp, pulse polio drive, red

**activities, mega cultural events like fusion, sports
literacy campaign, awareness rallies etc. 3 day entre
camp was organized in which different competition and
lectures was held to develop entrepreneurship skills
students. The students were oriented about the basics
and operating a small business.**

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format g
Describe any two best practices successfully implemented by the institution as

Punjab College of Education was established with the
commitment to promote and propagate quality teacher e
Best practices of the institution helps in its develo
support main cause of the institution. Two best pract
implemented by the institution are described below:

TITLE OF THE PRACTICE: ONLINE COVID AWARENESS DRIVE

Objectives of the Practice:

1. To spread Awareness regarding COVID, its symptoms
precautions

2. To aware the students about do's and don'ts to be
during the pandemic.

3. To aware the students regarding vaccination proces

4.To create awareness regarding Covid-19 protocoland
measures to prevent the spread the virus.

TITLE OF THE PRACTICE:

TO CREATE ENVIRONMENTAL AWARENESS AMONG THE STUDENTS.

Objectives of the Practice:

1. To create awareness among the students about en
    environmental problems.
2. To create positive attitude for environment amo
    students.
3. To lay the foundation for a fully informed and
    participation of individuals in the protection
    environment.
4. To development skills and capacity building amo
    students for environment conservation.
5. To develop deep understanding of environmental
    students and skills to solve the problems.
6. To develop critical thinking skills.
7. To teach students to be informed and responsibl

File Description	Documents
Photos related to two best practices of the Institution	[View File]
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its thrust Describe the institutional performance in one area of distinctiveness relat priority and thrust in not more than 100 -200 words

Punjab College of Education is committed towards its make quality the defining element through a combinati and external quality evaluation, promotion and susten initiatives. One area of distinctiveness related to c mission, priority interest is its creating and eco fr and green campus and adopting environment sustainable One step in this direction was formation of herbal ga college campus. The herbal garden was establishing in The herbal garden consist of several medicinal and he such as: Aloevera, Mint, Lemon, Lemon grass, Amla, Ha etc. New plants of different species are periodically garden.

Objectives of Herbal Garden:

1. **To introduce and promote the concept of herbal students.**
2. **To inculcate the sense of familiarity with surr diversity and its conservation especially herba**
3. **To educate students in identifying different ty and their uses including growing them in a gard**
4. **To encourage students to use herbs in food.**
5. **To develop environmental awareness and positive towards environment among students.**

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File]
Any other relevant information	**No File Uploaded**

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